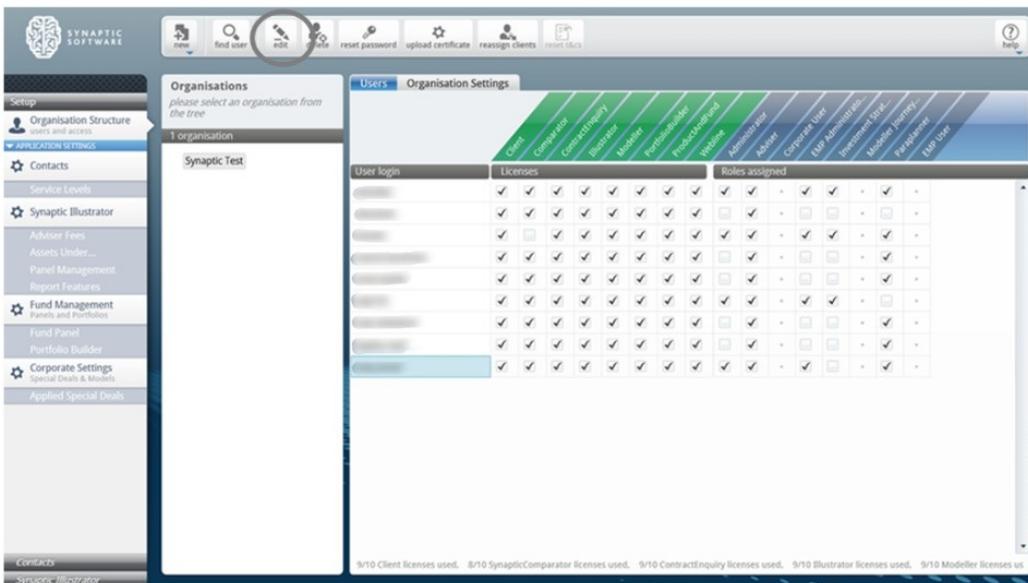


How do I delete and edit a user?

Last Modified on 23/01/2018 3:34 pm GMT

Highlight an organisation to access the edit and delete buttons in the ribbon bar. If the user is highlighted, the administrator is able to edit, delete and reset passwords. There is also an upload certificate button but it is advised that this is done within the **Synaptic Client** interface. See “*Synaptic Client User Guide*” for further information.



Edit User Details

Required fields are marked with an asterisk (*).

username

forename

surname

email

phone

mobile

fax

irn

External Identifier

OK Cancel

Please note that all clients must be transferred away from the user before that user can be deleted.

Delete User

Do you really want to delete the user 'army.wood'?

Any licenses assigned to 'army.wood' will be reassigned to 'Synaptic Test'.

Yes No

