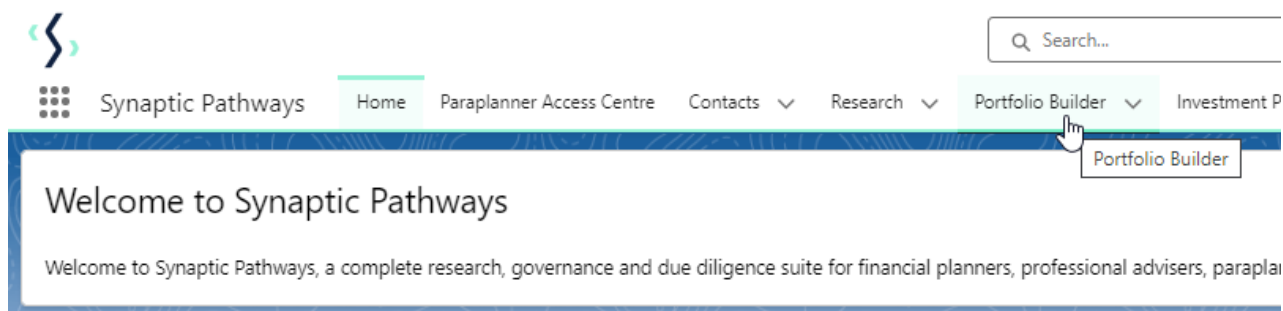


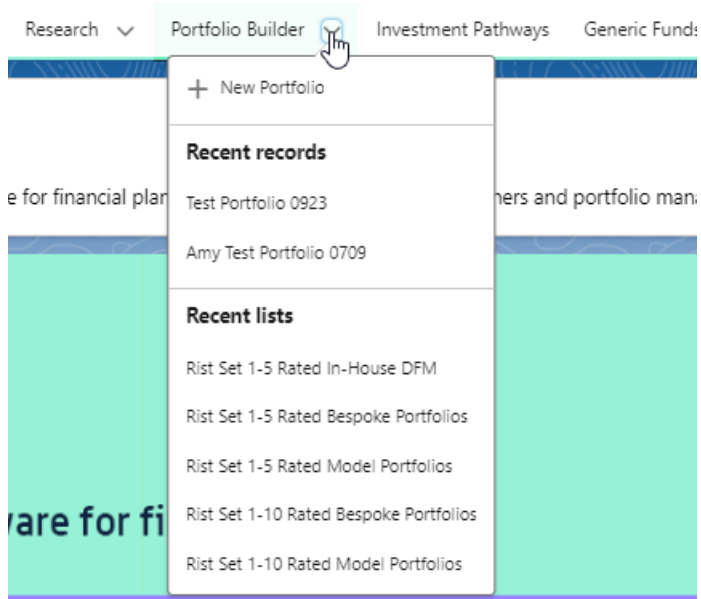
Portfolio Builder - Creating a Portfolio

Last Modified on 19/10/2023 11:26 am BST

Click on Portfolio Builder in the toolbar:

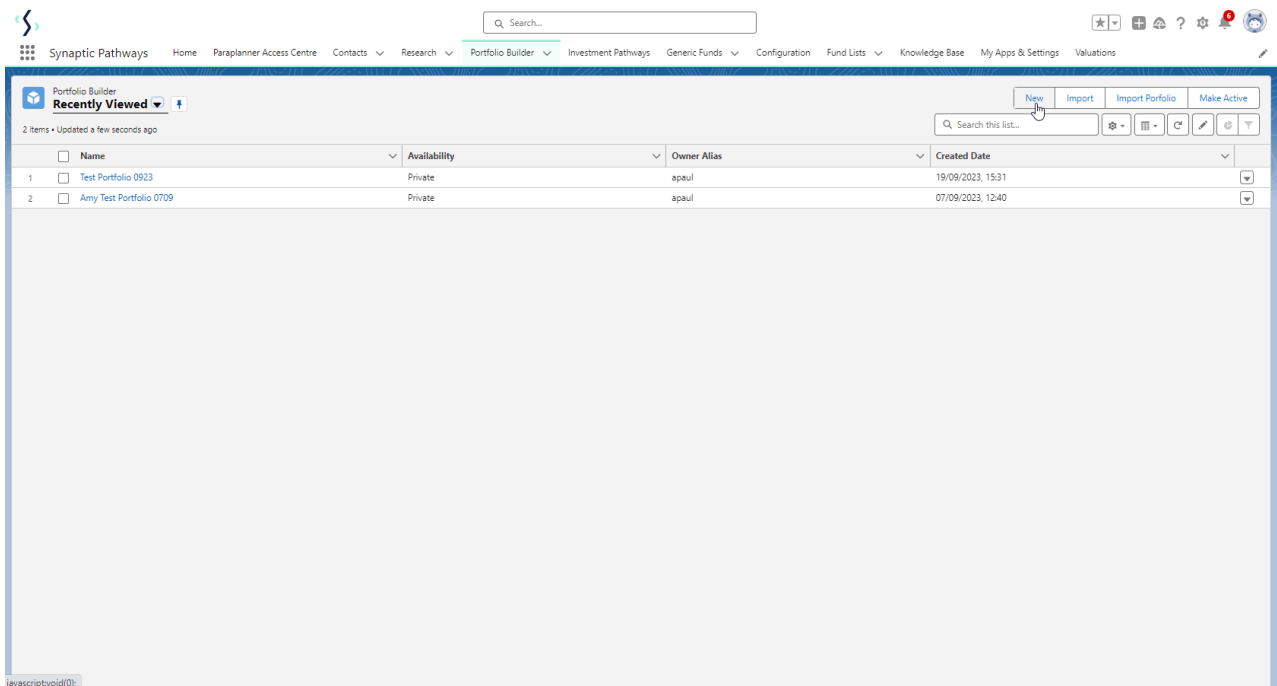


You can either click into the tab or use the drop down arrow to add a new portfolio or view recent records/lists:

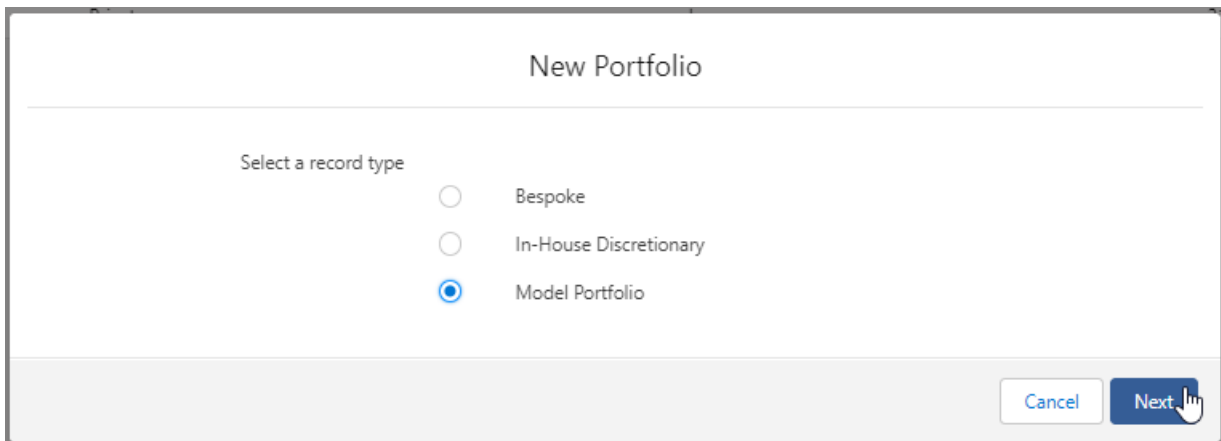


In this example, we have clicked into the Portfolio Builder tab.

Select 'New' in the top right corner to create a new portfolio:



Select which type of portfolio you would like to create:



Complete information of the portfolio, then **Save**. If you are adding multiple portfolios, select **Save & New**

New Portfolio: Model Portfolio

* = Required Information

Information

* Name ↻

Description

Range 🔍

* Availability ⓘ ▼

Authorised ▼

* Portfolio Type ▼

Headline Charge ⓘ

Active

✔ Portfolio "Model Portfolio Test AP" was created. ✕

Add funds in through the fund search box:

(Your portfolio must total 100% allocation in order to be risk rated and saved. If you have not fully allocated your portfolio your changes may not be saved)

Synaptic Pathways Home Paraplanner Access Centre Contacts Research Portfolio Builder Investment Pathways Generic Funds Configuration Fund Lists Knowledge Base My Apps & Settings Valuations

Q Search...

Portfolio Model Portfolio Test AP Duplicate Portfolio Import Funds Edit

Details Portfolio Builder Compliance

Fund Search

Enter Fund Code or Name

Q Enter Fund Code or Name to Start Q Search

Whole of Market Parent Only Generic Funds

Use the textbox above to search for fund by name or by fund code (Citicode, SEDOL, ISIN and Mexid are available in search where supported by the provider)

About the Fund Search

The Fund Universe is sourced from FE fundinfo Limited and from a range of Fund Promoters who have authorised Synaptic Software Limited to distribute.

FE fundinfo information in this service is updated on a daily basis.

Use of SEDOL Masterfile®, if you search for funds based on the London Stock Exchange SEDOL code you are stipulating by doing so that you have obtained the relevant license and if required can provide verification.

Your portfolio must total 100% allocation in order to be risk rated and saved. If you have not fully allocated your portfolio your changes may not be saved.

Fund Table

Code	Shareclass Lock	Name	Promoter	Asset Allocation	Weighting %
				Cash	0
				Remaining allocation:	100%
				Total allocation:	0%

You can search by fund name, citicode, sedol, ISIN and Mexid. If using an active Fund List, you may have to enable Whole of Market to search the full fund database:

Fund Search

Enter Fund Code or Name

Q DAZ7 Q Search

Whole of Market Generic Funds

Use the textbox above to search for fund by name or by fund code (Citicode, SEDOL, ISIN and Mexid are available in search where supported by the provider)

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Whole of Market

Fund Search

Enter Fund Code or Name

Q DAZ7

Whole of Market Parent Only Generic Funds

Royal London UK All Share Tracker Z Acc
Royal London Unit Tst Mgrs • Equity - UK

Tick **Parent Only** to return the primary funds. Leave unticked to return all funds including Parent/Child funds.


Fund Search

Enter Fund Code or Name

Q Blackrock

Whole of Market Parent Only Generic Funds

Use the textbox above to search for fund by name or by fund code
(Citicode, SEDOL, ISIN and Mexid are available in search where supported by the provider)



Fund Search

Enter Fund Code or Name

Q Blackrock ✕ Q Search

Whole of Market Parent Only Generic Funds

- (ex Insight DTR) Blackrock Diversified Dynamic Grow...
Aegon/Scottish Equitable • Mixed Asset - Flexible
- (ex Insight DTR) Blackrock Diversified Dynamic Grow...
Aegon/Scottish Equitable • Mixed Asset - Flexible
- (exNT) BlackRock Aquila Consensus SC Pn
Aegon/Scottish Equitable • Mixed Asset - Aggressive
- 5forLife BlackRock Tracker 1 (not available for new in...
Monument Insurance • Mixed Asset - Cautious
- 5forLife BlackRock Tracker 2 (not available for new in...
Monument Insurance • Mixed Asset - Balanced
- 5forLife BlackRock Tracker 3 (not available for new in...
Monument Insurance • Mixed Asset - Balanced
- Aegon (ex NT) BlackRock 50/50 Bond & Equity Pn
Aegon/Scottish Equitable • Mixed Asset - Balanced
- Aegon (ex NT) BlackRock 50/50 Global Equity Pn
Aegon/Scottish Equitable • Equity - International
- Aegon (ex NT) BlackRock Consensus Pn

Click on the '+' to add the fund to the portfolio:

Fund Search

Enter Fund Code or Name

Q blackrock ✕ Q Search

Whole of Market Parent Only

- Aegon BlackRock 40/60 Global Equity Index (BLK) ...
Equity - International
- Aegon BlackRock 30/70 Currency Hedged Global E...
Equity - International
- Aegon BlackRock 30/70 Equity and Bond Tracker
Mixed Asset - Cautious
- Aegon BlackRock 30/70 Equity and Bond Tracker (...
Mixed Asset - Cautious
- Aegon BlackRock 30/70 Global Equity Index (BLK) ...
Equity - International
- Aegon BlackRock 40/60 Global Equity Index (BLK) ...
Equity - International
- Aegon BlackRock 40/60 Global Equity Tracker (ARC...
Equity - International
- Aegon BlackRock 40/60 Global Equity Tracker Lifes...
Equity - International
- Aegon BlackRock 40/60 Global Equity Tracker Lifes...
Equity - International

Fund Search

Enter Fund Code or Name

Whole of Market Parent Only

- Equity - International
- Aegon BlackRock 30/70 Currency Hedged Global E...
Equity - International
- Aegon BlackRock 30/70 Equity and Bond Tracker
Mixed Asset - Cautious
- Aegon BlackRock 30/70 Equity and Bond Tracker (...
Mixed Asset - Cautious
- Aegon BlackRock 30/70 Global Equity Index (BLK) ...
Equity - International
- Aegon BlackRock 40/60 Global Equity Index (BLK) ...
Equity - International
- Aegon BlackRock 40/60 Global Equity Tracker (ARC...
Equity - International
- Aegon BlackRock 40/60 Global Equity Tracker Lifes...
Equity - International
- Aegon BlackRock 40/60 Global Equity Tracker Lifes...
Equity - International

Portfolio Model Test Portfolio
Duplicate Portfolio Import Funds Edit

Fund Search

Enter Fund Code or Name

Whole of Market Parent Only

- Equity - International
- Aegon BlackRock 30/70 Currency Hedged Global E...
Equity - International
- Aegon BlackRock 30/70 Equity and Bond Tracker
Mixed Asset - Cautious
- Aegon BlackRock 30/70 Equity and Bond Tracker (...
Mixed Asset - Cautious
- Aegon BlackRock 30/70 Global Equity Index (BLK) ...
Equity - International
- Aegon BlackRock 40/60 Global Equity Index (BLK) ...
Equity - International
- Aegon BlackRock 40/60 Global Equity Tracker (ARC...
Equity - International
- Aegon BlackRock 40/60 Global Equity Tracker Lifes...
Equity - International
- Aegon BlackRock 40/60 Global Equity Tracker Lifes...
Equity - International

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Use of SEDOL Masterfile®, if you search for funds based on the London Stock Exchange SEDOL code you are stipulating by doing so that you have obtained the relevant license and if required can

Fund Table

Fund Code	Fund Name	Promoter	Asset Allocation	Weighting %
MZ9C	Aegon BlackRock 40/60 Global Equity Index (BLK) Pn W	Aegon/Scottish Equitable	✓	100
			Cash	0
			Remaining allocation:	0%
			Total allocation:	100%

Portfolio Summary

Risk Profile Category: **Very Adventurous** Risk Rating: **10**

Minimum Gain in any 1 Year: **-25.63% or -£2,563.00**

Average Gain in any 1 Year: **5.86% or £586.00**

Maximum Gain in any 1 Year: **33% or £3,300.00**

The bar chart displays the minimum, mean and maximum gain values as a percentage for the portfolio.

Asset class weightings for the portfolio as a percentage

- 60.44% - Global Equities (ex UK)
- 39.56% - UK Equities

How are these figures determined?

The figures returned use a 10 year term, with a £10,000 initial

Enter the weighting of each fund. As you fill in the information, the weighting will auto calculate the remaining funds. In the below example, I have changed the weighting of the top fund to 21%:

Fund Table					Find Weightings
	Fund Code	Fund Name	Promoter	Asset Allocation	Weighting %
<input type="checkbox"/>	KY9I	Aegon BlackRock 30/70 Equity and Bond Tracker	Aegon/Scottish Equitable		<input type="text" value="21"/>
<input type="checkbox"/>	PE12	Invesco UK Equity High Income (UK) Inc	Invesco Fund Managers Ltd		<input type="text" value="25"/>
<input type="checkbox"/>	P5PJ	Aegon Invesco Pensions European Equity (BLK) Pn H	Aegon/Scottish Equitable		<input type="text" value="25"/>
<input type="checkbox"/>	RU57	FNW Invesco Global Bond	FundsNetwork		<input type="text" value="25"/>
				<input type="button" value="Cash"/>	<input type="text" value="0"/>
				Remaining allocation:	0%
				Total allocation:	100%

Once updated, the weighting is locked – as seen by the green lock icon. The remaining funds have automatically rebalanced to 100%:

Fund Table					Find Weightings
	Fund Code	Fund Name	Promoter	Asset Allocation	Weighting %
<input type="checkbox"/>	KY9I	Aegon BlackRock 30/70 Equity and Bond Tracker	Aegon/Scottish Equitable		<input type="text" value="21"/>
<input type="checkbox"/>	PE12	Invesco UK Equity High Income (UK) Inc	Invesco Fund Managers Ltd		<input type="text" value="26.33"/>
<input type="checkbox"/>	P5PJ	Aegon Invesco Pensions European Equity (BLK) Pn H	Aegon/Scottish Equitable		<input type="text" value="26.33"/>
<input type="checkbox"/>	RU57	FNW Invesco Global Bond	FundsNetwork		<input type="text" value="26.34"/>
				<input type="button" value="Cash"/>	<input type="text" value="0"/>
				Remaining allocation:	0%
				Total allocation:	100%

Work your way through the weightings, until all funds are locked.

If you are unsure of the weightings and would like Portfolio builder to solve it for you, see article

Enter any cash in the field below:

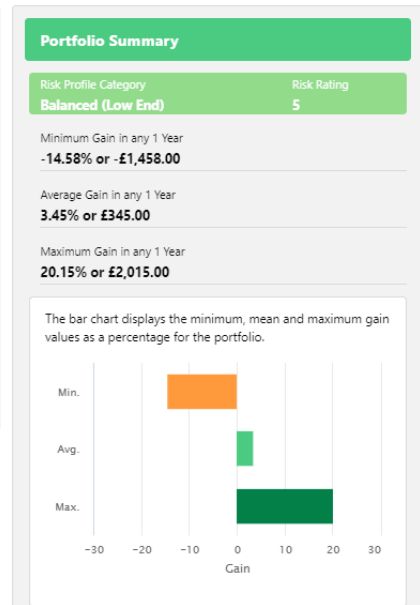
Your portfolio must total 100% allocation in order to be risk rated and saved. If you have not fully allocated your portfolio your changes may not be saved.

Fund Table					
	Fund Code	Fund Name	Promoter	Asset Allocation	Weighting %
<input type="checkbox"/>	KY9I	Aegon BlackRock 30/70 Equity and Bond Tracker	Aegon/Scottish Equitable	<input checked="" type="checkbox"/>	21
<input type="checkbox"/>	PE12	Invesco UK Equity High Income (UK) Inc	Invesco Fund Managers Ltd	<input checked="" type="checkbox"/>	23
<input type="checkbox"/>	P5PJ	Aegon Invesco Pensions European Equity (BLK) Pn H	Aegon/Scottish Equitable	<input checked="" type="checkbox"/>	24
<input type="checkbox"/>	RU57	FNW Invesco Global Bond	FundsNetwork	<input checked="" type="checkbox"/>	20
				<input type="button" value="Cash"/>	0
				Remaining allocation:	12%
				Total allocation:	88%

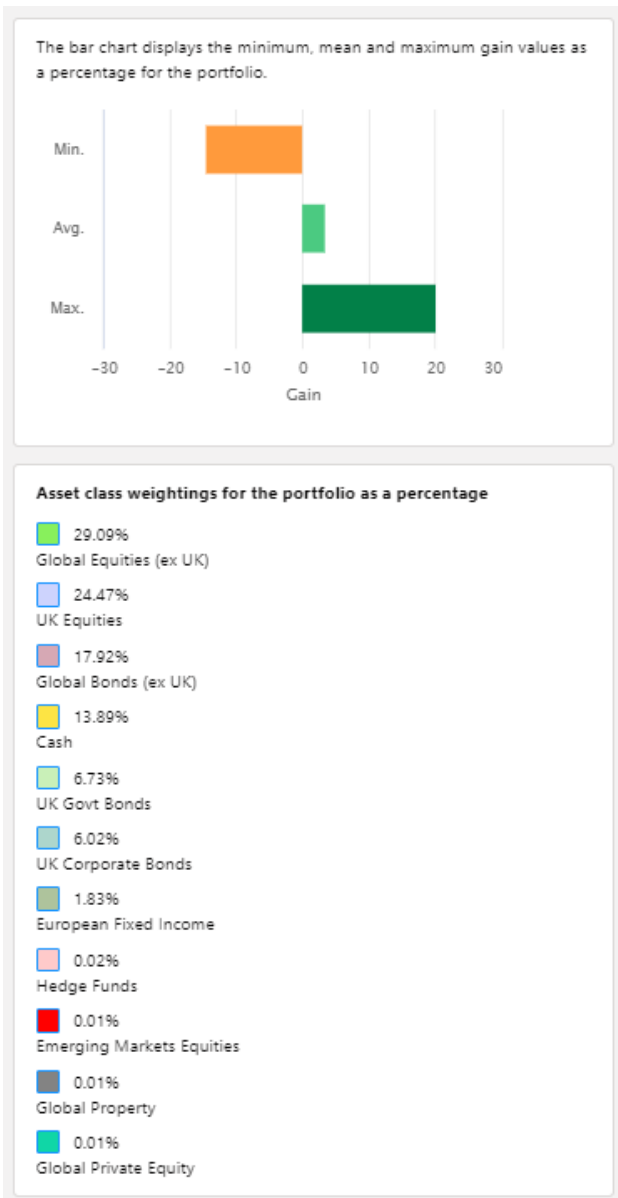
Fund Table					
	Fund Code	Fund Name	Promoter	Asset Allocation	Weighting %
<input type="checkbox"/>	KY9I	Aegon BlackRock 30/70 Equity and Bond Tracker	Aegon/Scottish Equitable	<input checked="" type="checkbox"/>	21
<input type="checkbox"/>	PE12	Invesco UK Equity High Income (UK) Inc	Invesco Fund Managers Ltd	<input checked="" type="checkbox"/>	23
<input type="checkbox"/>	P5PJ	Aegon Invesco Pensions European Equity (BLK) Pn H	Aegon/Scottish Equitable	<input checked="" type="checkbox"/>	24
<input type="checkbox"/>	RU57	FNW Invesco Global Bond	FundsNetwork	<input checked="" type="checkbox"/>	20
				<input type="button" value="Cash"/>	12
				Remaining allocation:	0%
				Total allocation:	100%

Now we have completed the weightings, you will see the risk profile category will update on the right side of the screen, giving you an up-to-date view of the risk category of the funds and weightings.

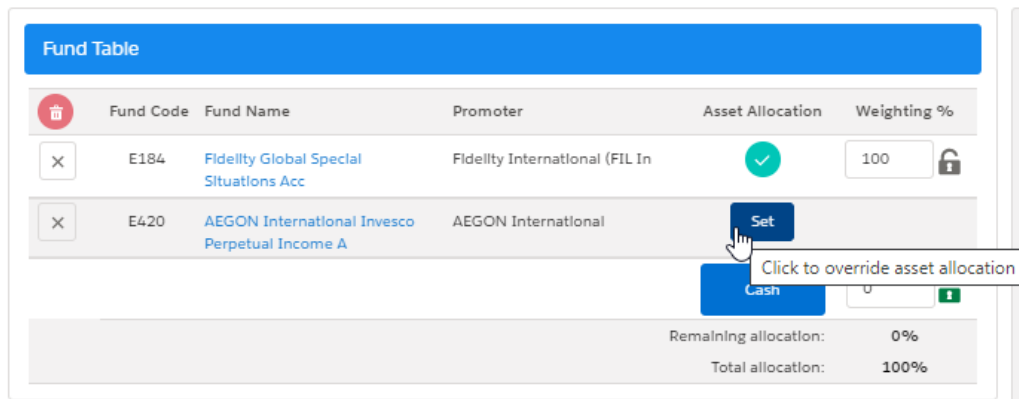
Fund Table					
Fund Code	Fund Name	Promoter	Asset Allocation	Weighting %	
KY9I	Aegon BlackRock 30/70 Equity and Bond Tracker	Aegon/Scottish Equitable	✓	21	🔒
PE12	Invesco UK Equity High Income (UK) Inc	Invesco Fund Managers Ltd	✓	23	🔒
PSPJ	Aegon Invesco Pensions European Equity (BLK) Pn H	Aegon/Scottish Equitable	✓	24	🔒
RU57	FNW Invesco Global Bond	FundsNetwork	✓	20	🔒
	Cash			12	🔒
				Remaining allocation:	0%
				Total allocation:	100%



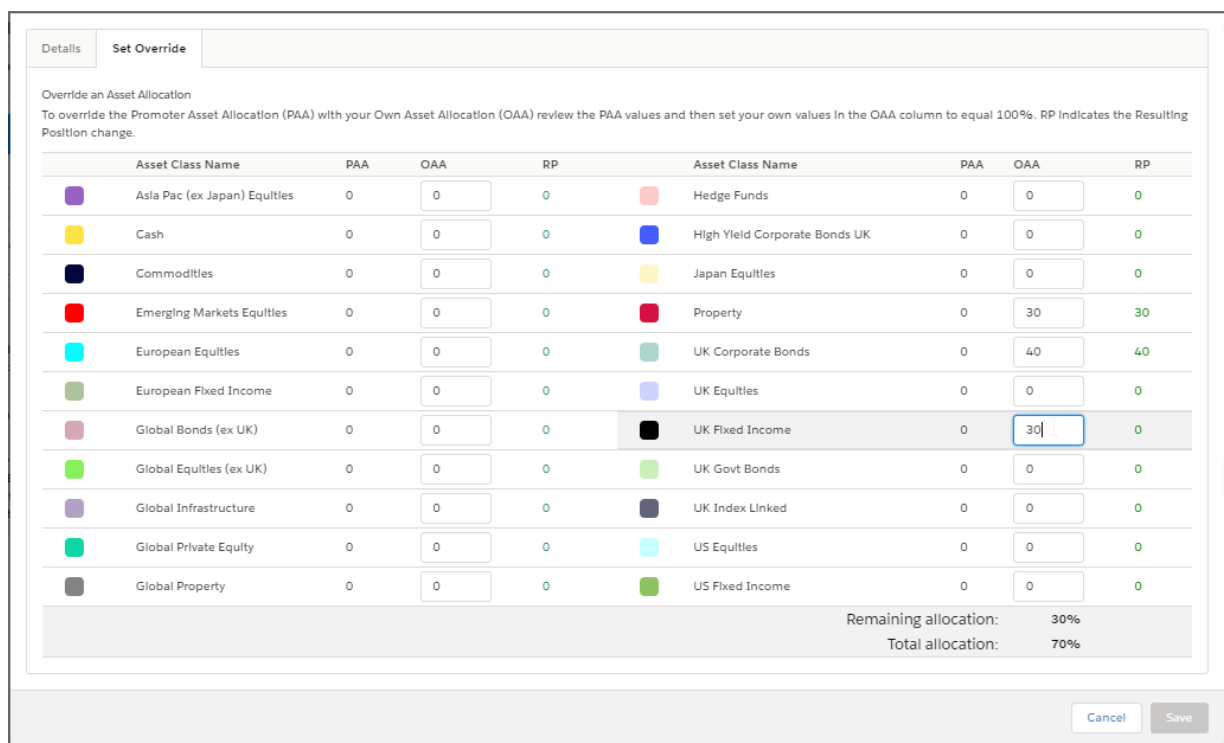
You will also see the Min. Mean and Max figures of the portfolio within the asset class breakdown:



In some cases, if a fund has not got the relevant asset allocation data, an administrator is able to override the asset allocation by selecting 'Set'



This will open the 'Set override' tab to enter the asset allocation breakdown. Enter the values into the OAA column, as seen below:



PAA - Promoter Asset Allocation

OAA - Own Asset Allocation

RP - Resulting Position

Once complete 'Save'.

<input type="checkbox"/>	UK Govt Bonds	0	<input type="text" value="0"/>	<input type="checkbox"/>
<input type="checkbox"/>	UK Index Linked	0	<input type="text" value="0"/>	<input type="checkbox"/>
<input type="checkbox"/>	US Equities	0	<input type="text" value="0"/>	<input type="checkbox"/>
<input type="checkbox"/>	US Fixed Income	0	<input type="text" value="0"/>	<input type="checkbox"/>
Remaining allocation:		0%		
Total allocation:		100%		

You will see the 'Set' has changed to a blue tick:

Fund Table					
<input type="checkbox"/>	Fund Code	Fund Name	Promoter	Asset Allocation	Weighting %
<input type="checkbox"/>	E184	Fidelity Global Special Situations Acc	Fidelity International (FIL In	<input checked="" type="checkbox"/>	50 <input type="checkbox"/>
<input type="checkbox"/>	E420	AEGON International Invesco Perpetual Income A	AEGON International	<input checked="" type="checkbox"/>	50 <input type="checkbox"/>
			<input type="button" value="Cash"/>		0 <input type="checkbox"/>
				Remaining allocation:	0%
				Total allocation:	100%

The data on the right side will only generate if the portfolio totals 100%

The portfolio does not need to be saved. As long as you have clicked away from any amendments you have made, it will save automatically.

Further details of the portfolio can be found in the 'Compliance' tab. This includes a compliance summary, an efficient frontier & asset allocation graph. More information can be found in the article:

[Portfolio Builder - Compliance Tab](#)
