

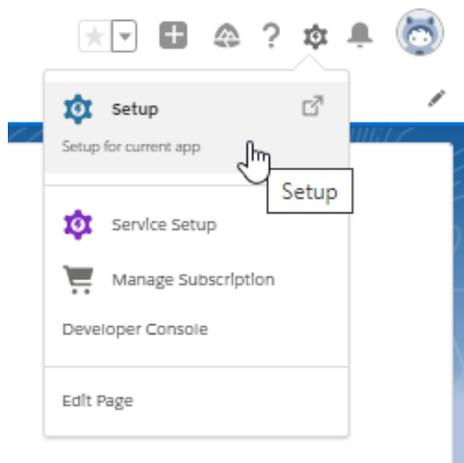
# Setup - Attitude to Risk Questionnaire

Last Modified on 13/02/2024 3:35 pm GMT

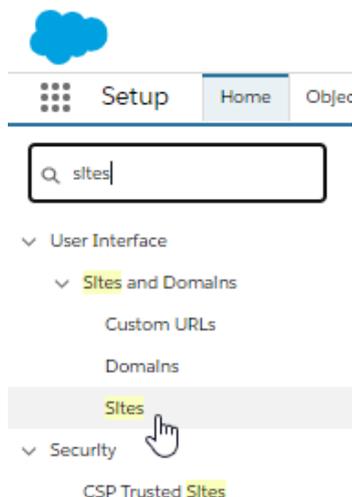
To send Attitude to Risk Questionnaires (ATRQ) direct to your clients to complete, you must set up a unique URL for your system. The URL will be sent in an email to the client and will show in their browser, so you should choose a name that the client would recognise and trust, such as your company name or your name.

**This is only setup once, therefore if you opt to move from a trial to a full licence, your URL will remain the same.**

Navigate to Setup by clicking on the cog at the top right of the screen and select and Setup.



In the Setup panel on the left, enter 'Sites' in the search box and click on 'Sites':



Didn't find what you're looking for?  
Try using Global Search.

**Sites** Help for this Page

**What is a Site?**

Salesforce sites enables you to create public websites and applications that are directly integrated with your Salesforce.com organization—without requiring users to log in with a username and password. You can publicly expose any information stored in your organization through pages that match the look and feel of your company's brand. Use sites to create public community sites to gather customer feedback, branded login and registration pages for your portals, Web forms for capturing leads, and so on.

Because sites are hosted on Salesforce servers, there are no data integration issues. And because sites are built on native Visualforce pages, data validation on collected information is performed automatically. You can allow users to access your site through your unique Salesforce domain and URL, or you can register your own branded domain or subdomain to redirect to your site.

Create multiple sites that appeal to different audiences and satisfy your company's various business needs. For example, a software company could create one site for new developers, another for customers, and a third for marketing.

**Sample sites URLs**

To get started, first register your company's Salesforce site domain. Your Salesforce site domain must be unique and must consist of only alphanumeric characters. Salesforce.com recommends using your company's name or a variation of your company's name, such as 'mycompanyportal.'

**⚠ You cannot modify your Salesforce site domain name after the registration process.**

http://  .force.com

I have read and accepted the Salesforce [Sites Terms of Use](#)

Add your company name to the field below and click 'Check Availability'.

The URL must be unique and cannot be modified once it has been registered.

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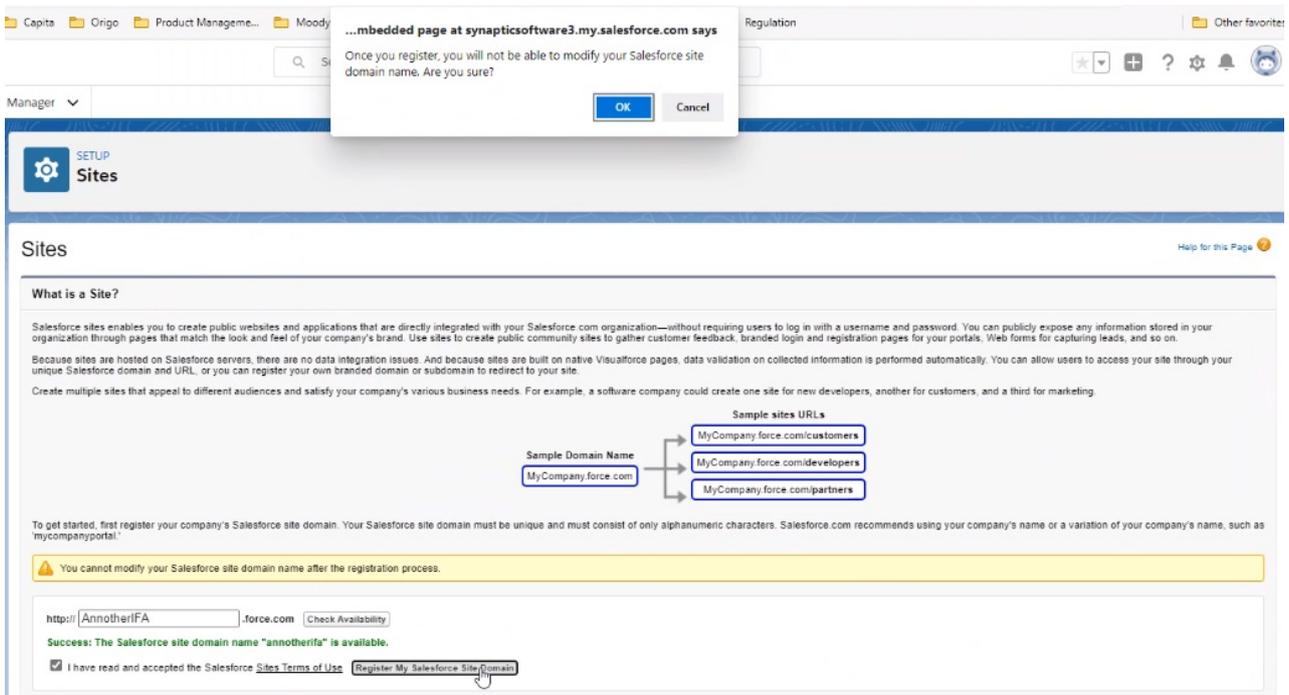
http://  .force.com

I have read and accepted the Salesforce [Sites Terms of Use](#)

You will receive a success message if the URL is available

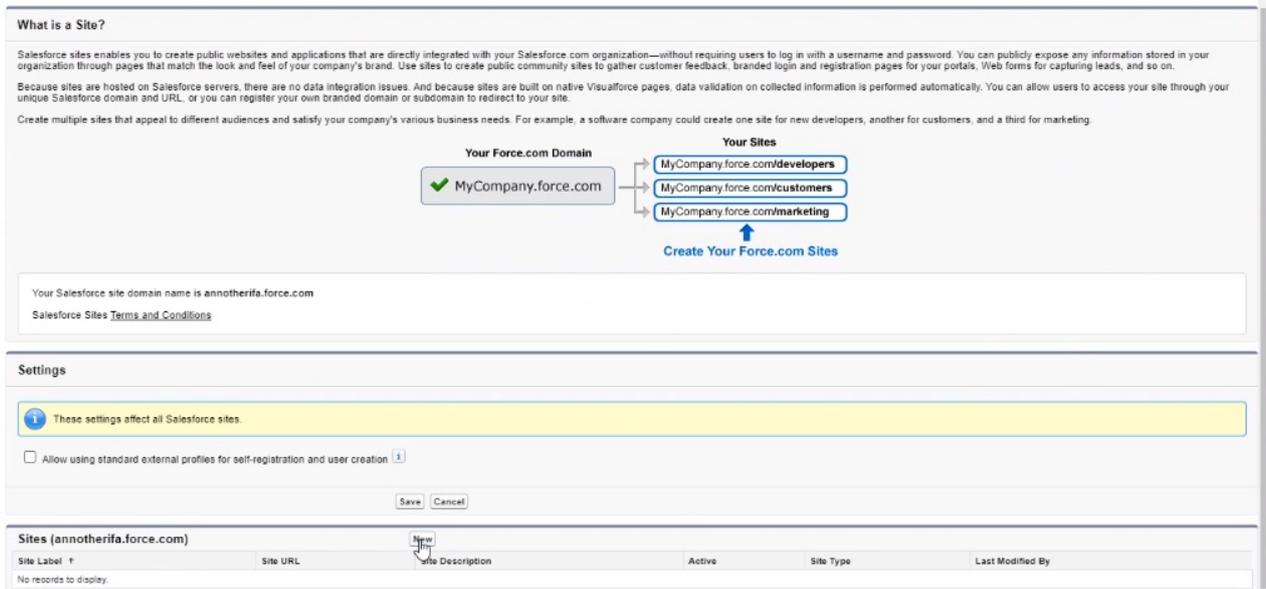
Read and accept Salesforce 'Sites Terms of Use' and click 'Register My Salesforce Site Domain'.

Then 'OK' the message (as stated above, this cannot be modified once registered)



This URL will appear when the client is filling in the ATRQ.

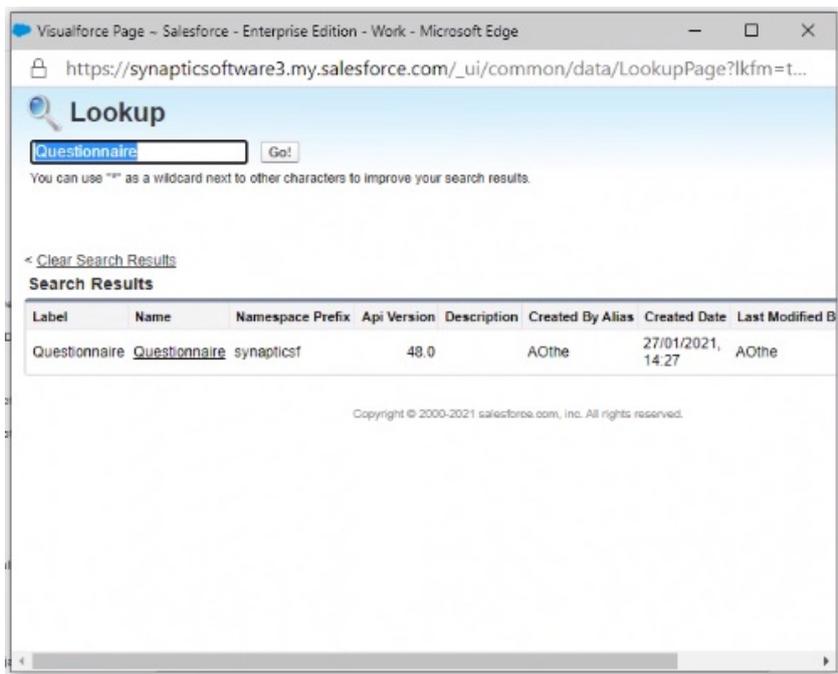
Now the domain name has been created, you will need to setup the site. Click 'New' under the 'Sites (YourCompany)' area:



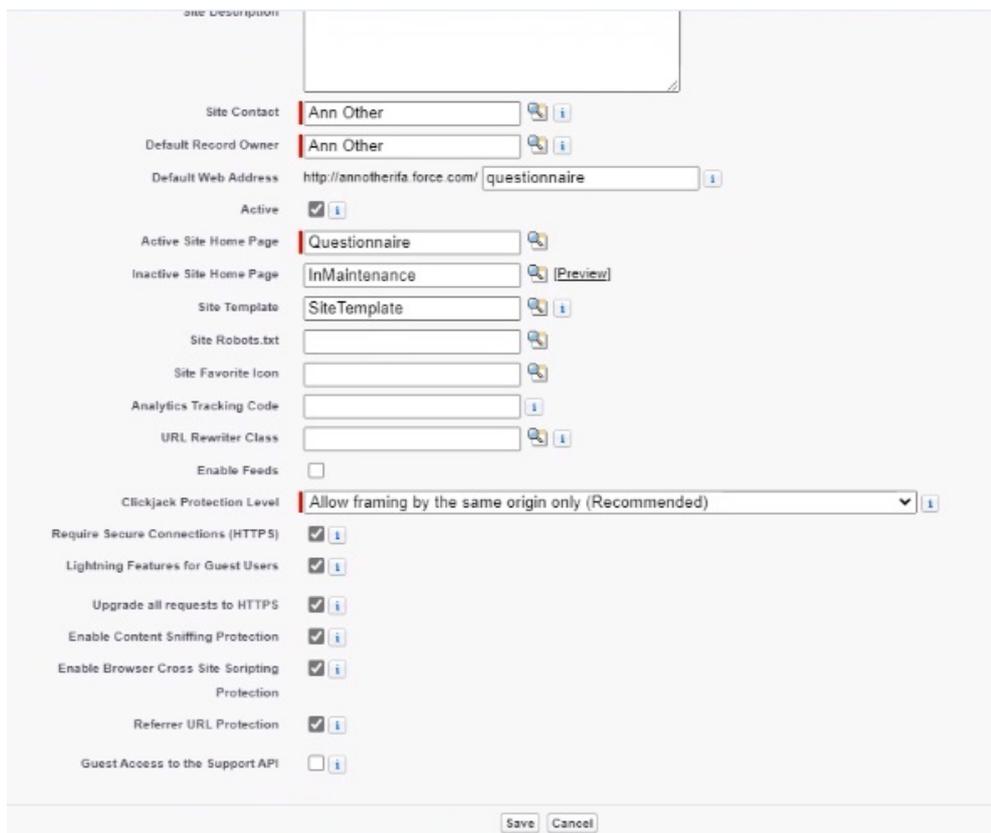
Set the following:

1. Site Label - Questionnaire
2. Site Name - Questionnaire
3. Default Web Address - Questionnaire
4. Tick 'Active'
5. Active Site Home Page - Type 'Questionnaire' and click the lookup magnifying glass to select the correct 'name' for the page.

### Site Edit



'Save' once completed.



We will now need to setup the permission set for the user. When a site is created, a user account is also created.

Go to 'Public Access Settings'

## Questionnaire

[Back to List: Sites](#)

Site Detail		<a href="#">Edit</a>	<a href="#">Public Access Settings</a>
Site Label	Questionnaire		
Site Description			
Active	<input checked="" type="checkbox"/>		
Active Site Home Page	<a href="#">synopticsf.Questionnaire (Preview)</a>		
Inactive Site Home Page	<a href="#">InMaintenance (Preview)</a>		
Site Template	<a href="#">SiteTemplate (Preview)</a>		

Then select 'View Users'

## Questionnaire Profile

Users with this profile have the permissions and page layouts listed below. Administrators can change a user's profile by editing that user's per  
If your organization uses Record Types, use the Edit links in the Record Type Settings section below to make one or more record types availa

[Login IP Ranges \(0\)](#) | [Enabled Apex Class Access \(0\)](#) | [Enabled Visualforce Page Access \(13\)](#) | [Enabled External Data Source A](#)

Profile Detail		<a href="#">Edit</a>	<a href="#">View Users</a>
Name	Questionnaire Profile		
User License	Guest User License		
Description			
Created By	<a href="#">Mike Oliver</a> , 22/09/2020, 08:37		

Click on the username link:

## Questionnaire Profile

On this page you can create, view, and manage users.

In addition, download SalesforceA to view and edit user details, reset passwords, and perform other administrative tasks from your mobile devices: [iOS](#) | [Android](#)

A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y | Z | Other | [All](#)

Action	Full Name +	Alias	Username	Last Login	Role	Active	Profile	Manager
<a href="#">Edit</a>	Site Guest User, Questionnaire	quest	<a href="#">questionnaire@atrqquestionnaireuat.force.com</a>			<input checked="" type="checkbox"/>	Questionnaire Profile	

A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y | Z | Other | [All](#)

Select 'Edit Assignments' under the Permission Set Assignments area towards the bottom of the screen:

## Questionnaire Site Guest User

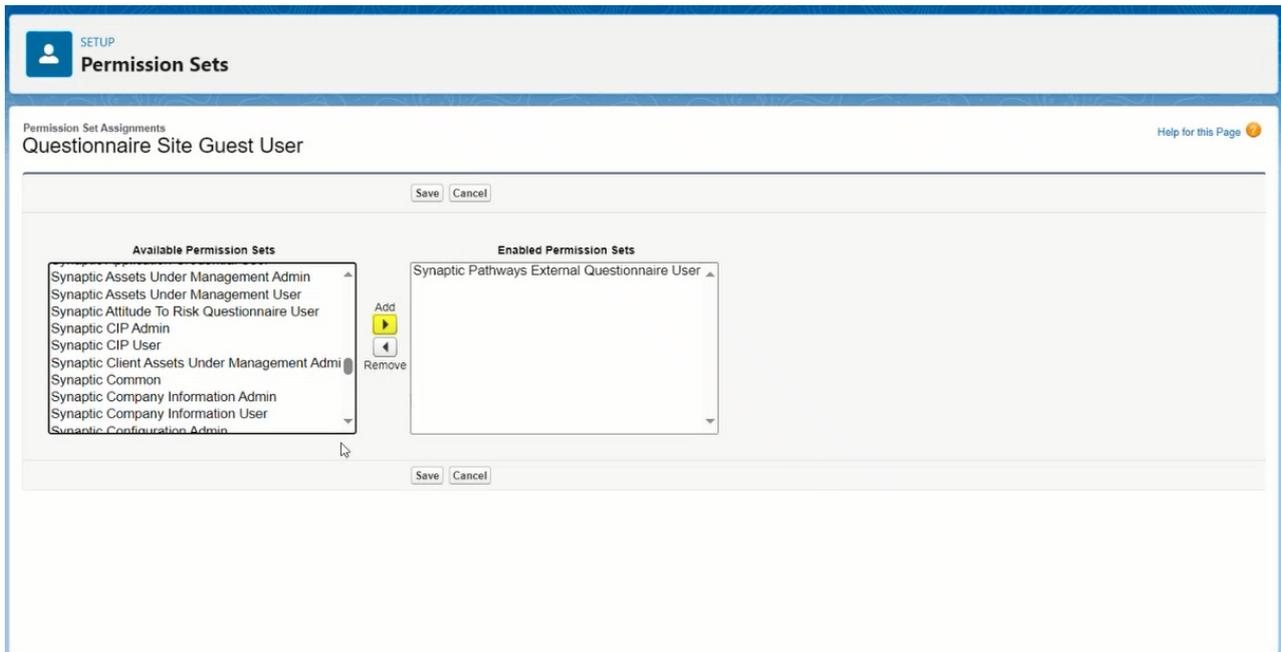
[Permission Set Assignments \(0\)](#) | [Permission Set Assignments: Activation Required \(0\)](#) | [Permission Set Group Assignments \(0\)](#) | [Permission Set Lic](#)

User Detail		<a href="#">Edit</a>	<a href="#">Sharing</a>
Name	Questionnaire Site Guest User		
Alias	guest		
Email	<a href="#">pathwaystrial@gmail.com</a>		
Username	<a href="#">questionnaire@anotherifa.force.com</a>		
Nickname	Questionnaire <a href="#">i</a>		
Division			
Time Zone	(GMT+00:00) Greenwich Mean Time (GMT)		
Locale	English (United Kingdom)		
Language	English		
Federation ID			
App Registration: One-Time Password Authenticator	<a href="#">i</a>		
App Registration: Salesforce Authenticator	<a href="#">i</a>		
Security Key (U2F)	<a href="#">i</a>		
Lightning Login	<a href="#">i</a>		
Temporary Verification Code (Expires in 1 to 24 Hours)	<a href="#">(Generate)</a> <a href="#">i</a>		
Created By	<a href="#">Ann Other</a> , 27/01/2021, 15:19		

Permission Set Assignments		<a href="#">Edit Assignments</a>
No records to display		

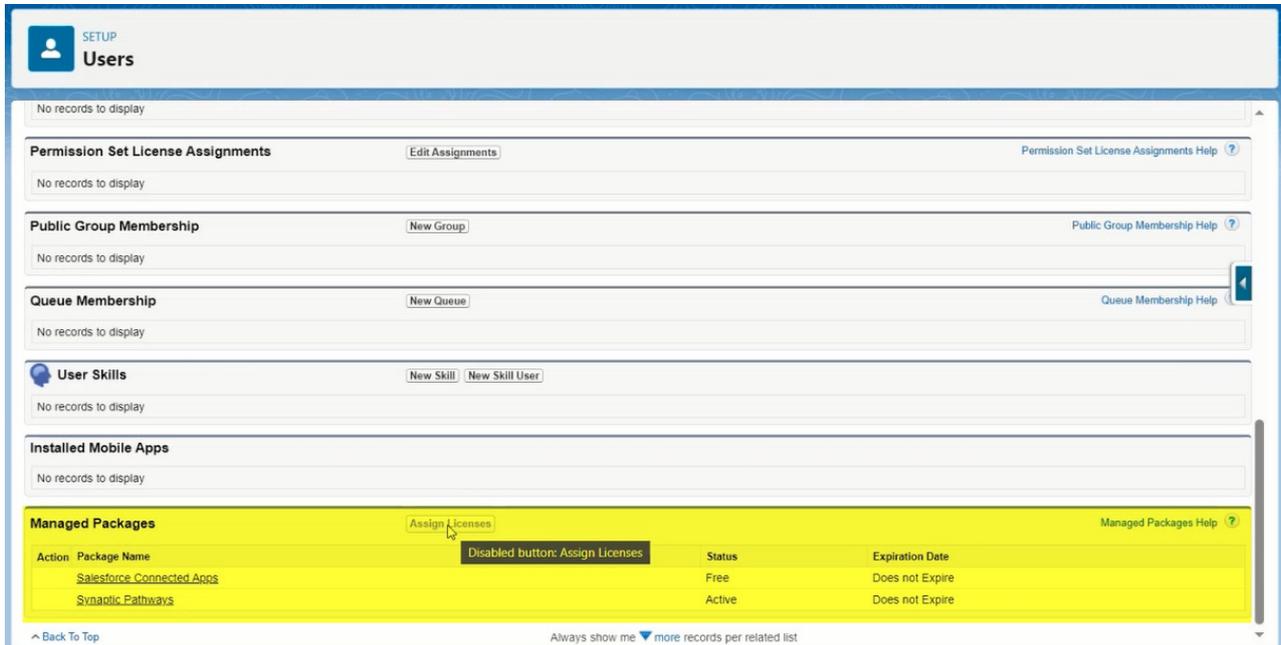
Permission Set Assignments: Activation Required		<a href="#">Edit Assignments</a>
No records to display		

Scroll through the Available Permission Sets area to find 'Synaptic Pathways External Questionnaire User'. Select and use the arrow to move it over to the 'Enabled Permission Sets' box:



'Save' once done.

Ensure two licences are listed under the Managed Packages area:



Contact our support team for further support if the licences aren't listed:

Phone: 0808 164 5463

Email: [support@synaptic.co.uk](mailto:support@synaptic.co.uk)

Opening Hours: 9:00am-5:30pm, Monday to Friday.